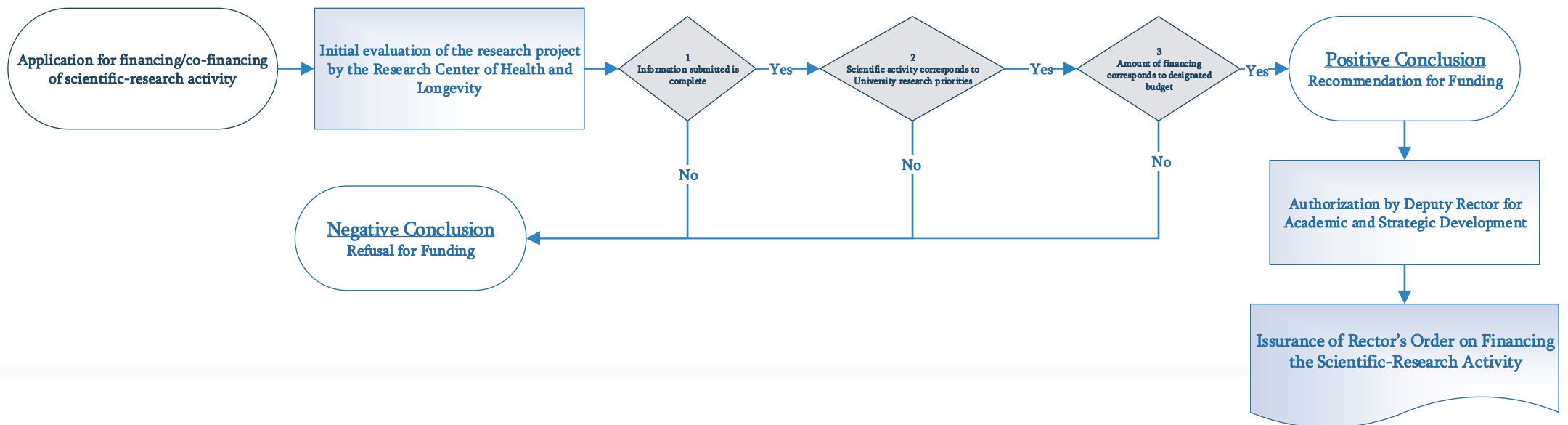


Funding Procedure for Scientific-Research Activities (participation in conferences, publication of a paper/monograph/coursebook) of Avicenna - Batumi Medical University Staff



List of information to be presented by the applicant in case of request for funding of scientific-research activity

Participation in the Conference

Application must reflect the following information

- Name of the event
- Date of the event
- Venue of the event;
- Information about the coauthor;
- Form of participation in the event (participant speaker, poster session participant, listener);
- Agreement on presenting the paper on behalf of Avicenna - Batumi Medical University;
- Information regarding the paper publication in rated journals
- Required funding/co-funding amount;
- Information about the importance of the event to the scientific performance of the University in case of funding.

Enclosed documents

- Program of the event;
- Invitation of the applicant to the event participation;
- The abstract of the paper to be submitted/presented
- The budget of participation (cost of participation in the conference, accommodation fee, daily allowance fee, visa fee, travel insurance).

Publication of the paper

Application must reflect the following information

- Title of the paper;
- Information about coauthor;
- Title of the journal;
- Information about the impact factor of the journal;
- Information on the inclusion of journal in the scientific base;
- Cost for paper publication;
- Required funding/co-funding amount;
- Agreement on publication of the paper on behalf of Avicenna - Batumi Medical University;
- Information about the importance of the event to the scientific performance of the University in case of funding.

Enclosed documents

- Acceptance of the paper for publication;
- Paper publication period;
- Paper publication invoice.

Publication of coursebook/monograph

Application must reflect the following information

- Title of the coursebook/monograph;
- Information about coauthor;
- Name of the publishing house;
- Required funding/co-funding amount
- Agreement on publication of the coursebook/monograph on behalf of Avicenna - Batumi Medical University;
- Information about the importance of the event to the scientific performance of the University in case of funding

Enclosed documents

- 2 reviews by the field/subfield representatives;
- Agreement on publication of the coursebook/monograph on behalf of Avicenna - Batumi Medical University;
- Coursebook/monograph publication invoice.