

Resolution №01-07/17, dated 26 August 2025

of the Academic Council of Avicenna – Batumi Medical University LLC

**On the Announcement of the Competition for the Selection of Academic Staff of Avicenna
– Batumi Medical University LLC**

Annex №1

**Announcement of the Competition for the Selection of Academic Staff of Avicenna –
Batumi Medical University LLC and the Competition Conditions**

1. Starting from 27 August 2025, an open competition shall be announced by Avicenna – Batumi Medical University LLC for the selection of academic staff to occupy academic positions for the implementation of the one-cycle (English-language) educational program Medical Doctor of the School of Medicine, in the following academic positions and fields listed below:

a) Public Health and Basic Medicine:

- 1) Assistant Professor – 1 vacant position;**
- 2) Assistant – 7 vacant positions.**

b) პრეკლინიკური მედიცინის მიმართულება:

- 1) Assistant Professor – 3 vacant positions;**
- 2) Assistant – 6 vacant positions.**

c) კლინიკური მედიცინის მიმართულება:

- 1) Assistant Professor – 3 vacant positions;**
- 2) Assistant – 7 vacant positions.**

2. The timeframes of the open competition for the selection of academic staff shall be determined as follows:

a) Submission of competition applications and the corresponding documentation shall take place from 27 September to 1 October 2025 (documentation shall be submitted electronically via e-mail: info@abmu.edu.ge);

b) Evaluation of applicants' documentation/information by the Competition Commission (first stage of the competition) and interviews with applicants (including, if necessary, the delivery of a demonstration lecture and/or the performance of other activities, taking into account the specifics of the workload) shall be conducted **from 2 to 13 October 2025**;

c) The preliminary/initial results of the competition (a list of successful candidates indicating their first name, last name, competition field, and the vacant academic position at Avicenna) shall be announced on **13 October 2025** and sent to the candidates via their personal e-mail. General information on the number of successful candidates for the announced vacant positions shall, within the same timeframe, be published on the

University's website - www.abmu.edu.ge - as well as at the location of the Competition Commission's activities (Batumi, Tbeti Street N4, 4th floor);

d) **The period for lodging an appeal** against the competition procedure or the decision of the Competition Commission shall be determined as **16 October 2025, from 10:00 to 16:00**, at the legal address of Avicenna – Batumi Medical University (Batumi, Tbeti Street N4, 4th floor, Room N402);

e) The final results of the competition shall be announced to the candidates **no later than 17–20 October 2025**;

f) The appointment of the successful candidates to the vacant academic positions, as well as the conclusion of affiliation agreements and employment contracts for the respective academic positions for the prescribed term, shall be carried out no later than **20 October 2025**.

3. Eligibility Criteria for Holding the Academic Position of Assistant Professor (Qualification Requirements):

a) A doctoral degree or an equivalent academic degree in the relevant competition field;

b) A vision (concept) for the development and delivery of academic courses in the relevant field;

c) Engagement in scientific activity, confirmed by scientific publications in the relevant competition field within the last 5 years, including at least one scientific publication in a peer-reviewed scientific journal

d) For clinical disciplines – the right to practice medicine, confirmed by a certificate issued in accordance with the legislation of Georgia (in the case of a competition in the field of clinical teaching);

e) For clinical disciplines – at least 3 years of work experience in a clinical setting;

f) Competence in teaching in English (for teaching in the English-language program and/or in cases where the delivery of a course component in English is required).

4. Eligibility Criteria for Holding the Academic Position of Assistant (Qualification Requirements):

a) Status of a doctoral student within a doctoral educational program relevant to the competition field;

b) A vision (concept) for the development and delivery of academic courses in the relevant field;

c) For clinical disciplines – the right to practice medicine, confirmed by a certificate issued in accordance with the legislation of Georgia (in the case of a competition in the field of clinical teaching);

d) Competence in teaching in English (for teaching in the English-language program and/or in cases where the delivery of a course component in English is required)

5. List of Documents to be Submitted for Participation in the Competition:

a) Application for participation in the competition (completed in accordance with the [form](#) approved by the legal act announcing the competition);

b) A copy of an identity card or passport;

c) Candidate's CV, in the form established by the University - [CV-GEORGIA](#) / [CV-ENGLISH](#);

d) Digital photograph (3x4);

e) Document certifying the academic degree corresponding to the qualification requirements established for the academic position under competition;

f) Document/certificate confirming experience in scientific-pedagogical work (desirable / non-mandatory);

g) A scientific work/publication in the relevant competition field, published within the last 5 years, in accordance with the qualification requirements set for the position (a list of published works, with indication of the corresponding printed journal's table of contents or an electronic journal article link, must be included in the CV form);

h) Certificate confirming competence in teaching in English;

i) Syllabus for the relevant academic course(s) in the competition field (desirable / non-mandatory);

j) Vision-concept for the development of academic courses in the relevant field (not a mandatory requirement for candidates applying for the academic position of Assistant);

k) Certificate confirming the right to practice medicine in clinical disciplines, issued in accordance with the legislation of Georgia;

l) Certificate reflecting work experience in a clinical institution in the field of clinical disciplines (a valid employment contract / continuous or active employment relationship at the time of the competition);

m) Documents/certificates confirming participation in scientific grant projects and/or professional development activities (conference, forum, training, qualification-raising/preparation/retraining courses), as well as published textbooks and monographs (this information must be indicated in the CV form established by the University and submitted together with the supporting documentation);

n) Other documentation which, in the candidate's opinion, additionally demonstrates the candidate's compliance with the academic position under competition (information about received grants, scholarships, and awards, as well as recommendations from educational or

clinical institutions or any other relevant information, may be reflected in the University's CV form and submitted with the supporting documentation);

o) Certificate issued by the Service Agency of the Ministry of Internal Affairs of Georgia confirming the absence of a criminal record or deprivation of the right to engage in professional activity for crimes against sexual freedom and inviolability (the certificate must be valid at the time of submission of the competition documentation), or a prior written statement by the candidate declaring that they have not been convicted of such a crime and have not been deprived of the right to professional activity (if the candidate wins the competition, they shall be obliged to submit a criminal record certificate issued in accordance with the law, at the time of signing the employment contract or within the deadline set by the employer);

p) Candidates participating in the competition for the academic position of Assistant shall additionally submit a certificate of enrollment in a doctoral program relevant to the competition field at a higher educational institution.

6. Documents issued in a foreign country/in a foreign language (except for scientific articles) must be accompanied by a notarized translation into Georgian or English, while documents certifying higher education obtained abroad must be accompanied by a recognition document issued in accordance with the procedure established by law.

7. Together with the competition documentation, each candidate must submit to the University a statement confirming their readiness to conclude an affiliation agreement with the University (this information must be indicated in the application form established by the University)

8. Evaluation Criteria for Candidates:

a) Proficiency in the English language;

b) Practical experience or education in the profile of the respective academic position under competition;

c) Experience in scientific-pedagogical work in the relevant field;

d) Participation in scientific conferences, symposia, congresses, and other research and educational activities;

e) Concept for teaching and developing the discipline or academic course;

f) Academic achievements;

g) Presentability;

h) Methods of knowledge sharing;

i) Methods of student assessment;

j) Motivation.

k) Communicability;

l) Ability to initiate and manage innovations.

9. For confirming the competence of a candidate participating in the competition to teach in English, one of the following criteria shall apply:

a) At least 3 years of teaching experience in an English-language program;

b) At least 1 year of medical practice conducted in English at a clinic abroad;

c) At least 1 year of educational/research activity conducted in English in the field of biomedicine at a foreign research institution;

d) Completion of an English-language undergraduate or postgraduate program, confirmed by the relevant document;

e) A certificate confirming English language proficiency at a minimum of B2 level.

10. The open competition for the selection of academic staff shall consist of two stages:

a) **First stage** - evaluation of the documents/information submitted by the candidates;

b) **Second stage** - interview with the candidates.

11. The open competition for the selection of academic staff shall be conducted in accordance with the principles of freedom, transparency, and fair competition.

12. Any interested individual may participate in the competition for an academic position, except for a person convicted of a crime against sexual freedom and inviolability as defined by the Law of Georgia on Combating Crimes Against Sexual Freedom and Inviolability, and/or a person deprived by a court of the right to engage in activities within an educational institution on the basis of the same law.

13. The Competition Commission shall be responsible for receiving candidates' documents, processing them in accordance with the Law of Georgia on Personal Data Protection, evaluating candidates, determining their compliance with the requirements of Avicenna's regulations on the recruitment of academic and invited staff and with the competition conditions, publishing the preliminary/initial results of the competition, reviewing appeals in case of a candidate's complaint, identifying successful candidates, and submitting them to the Rector for appointment. The composition of the Competition Commission and the rules of its operation shall be approved by the Rector's order.

14. A candidate shall have the right, within the established timeframe, to appeal the competition procedure or the decision adopted by the Commission. The appeal must be substantiated and based on a violation by the Commission of the conditions or procedures of the competition. The right to file an appeal shall be granted to a candidate who has been refused advancement to the next stage of the competition and/or nomination for appointment to an academic position.

15. Upon completion of the appeal process and review of the appeal outcomes, the Competition Commission shall make a decision on identifying the successful candidate(s)

in the academic competition and shall publish the final results of the competition on the website of Avicenna – Batumi Medical University (www.abmu.edu.ge).

16. With the successful candidate(s) of the competition, employment contracts and affiliation agreements shall be concluded in accordance with the procedure established by law and the legal acts of the University.

17. The CV must be completed and submitted in the form established by the University ([CV-GEO](#) / [CV-ENG](#));

18. A candidate wishing to participate in the competition shall have the right to review any other information related to the competition under the University's regulatory legal act – "[Rule for the Recruitment of Academic and Invited Staff](#)"